



SUBJECT: Code of Conduct

- I. **Purpose:** To provide an atmosphere so as to support the mission of the Sherratt Library. The Sherratt Library abides by Federal laws, the statutes of the State of Utah, local ordinances, and Southern Utah University policies that guide behavior on the campus. Presented here are particular provisions for behavior within the Library. Violations of this code may result in the loss of library privileges or further disciplinary actions from the University.
- II. **Beverages and Food:** Beverages and food are not permitted in the Library except in the Garden Level for public receptions. Upon entering the Library, patrons should dispose of all food and beverage containers and refuse in the appropriate receptacles.
- III. **Disruptive Behavior:** Disruptive behavior of any kind, including excessive noise, and harassing other patrons or Library staff is prohibited.
- IV. **Cell Phones:** Cell phones should be turned to vibrate so as not to disturb other patrons. Patrons should limit their cell phone use to the stairwells.
- V. **Defacing Libraries' Materials, Equipment, Furniture, and Facilities:** Cutting, tearing, or defacing materials or tampering with computers, software, software configurations, equipment, furniture, and facilities is prohibited.
- VI. **Denying Access to Library Resources:** Preventing or postponing timely access to Library resources through theft or deliberate misplacement of materials, tampering with equipment, or other acts is prohibited. Preventing patrons' access to materials and/or services is also prohibited.
- VII. **Copyright and Licensed Databases:** The responsibility for the appropriate use of copyrighted and licensed material lies with the user. The misuse of or unauthorized use of copyrighted or licensed information may lead to criminal prosecution or result in a loss of library and computing privileges or other disciplinary action.
- VIII. **Courtesy and Responsibility:** The Library is unable to guarantee the privacy and/or confidentiality of patrons using the Internet. Nor is it possible to prevent other library patrons from observing online information or images that others may find inappropriate. All patrons using online and Internet resources are expected to show common courtesy and respect for both the privacy and the sensibilities of others.
- IX. **Use of Electronic Resources and the Internet by Minors:** In pursuit of the Library's mission to provide faculty, staff, students and the community with optimized and organized access to information in all formats, the Library has refrained from blocking access to any materials available through its electronic resources and the Internet. In all cases in which minors are using the University Library, including its public workstations and other information resources, parents and other adult care-providers are responsible for overseeing and supervising the minor's use of the Library. Parents and other adult care-providers should be



GERALD R. SHERRATT LIBRARY

LIBRARY DEPARTMENT POLICIES

Policy No.: 1.3

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aware that allowing minors to have unsupervised access to electronic resources and the Internet could result in their access to information or images that parents may find inappropriate for their children. For the purposes of this policy, all SUU students are considered adults.

- X. Bicycles, Scooters, Roller skates, Rollerblades, and Skateboards: The use of bicycles, scooters, roller skates, rollerblades, and skateboards in the Library is prohibited. Bicycles may not be parked in the building.
- XI. Animals: No animals, except those used to assist people with disabilities, are allowed in the Library.
- XII. Photographs, Films, and Videos: In order to maintain an atmosphere conducive to reading and studying, to ensure that the privacy rights of users of the University Library are respected, and to avoid disruptions of normal business operations, the Library reserves the right to limit the use of photographic or video equipment within the facilities. If any Library staff believes that such activity is being disruptive or encroaching upon the privacy of individuals, he/she may temporarily suspend the activity in question, pending further review of the activity and related circumstances by the dean and appropriate campus academic administrator.
- XIII. Soliciting: Soliciting for donations or signatures on petitions is not allowed.
- XIV. Signs and posters: The Library follows the campus policy concerning posting signs and posters.